

[Add Collaborator's Institutional Letterhead]

[Date]

Subject: [Insert Collaborator Name] participation in proposal to the National Aeronautics and Space Administration entitled [Insert Title]; PI [Insert PI Name]

Dear [insert PI name],

[I (we)] acknowledge that [I (we) am (are)] identified by name as [Co-Principal Investigator(s), Co-Investigator(s) and/or Collaborator(s)] to the investigation, entitled [insert title], that is submitted by to the NASA funding announcement [insert funding announcement], and that [I (we)] intend to carry out all responsibilities identified for [me (us)] in this proposal.

[I (we)] understand that the extent and justification of my (our) participation, as stated in this proposal, will be considered during peer review in determining in part the merits of this proposal.

[I (we)] have read the entire proposal, including the management plan and budget, and [I (we)] agree that the proposal correctly describes [my (our)] commitment to the proposed investigation. To conduct work for this investigation, my participating organization is [insert name of organization].

Sincerely,

[Name]

[Title]

[Org]

[If Address is not included in letterhead footer, please add it here]

[Email and Phone Number]

[If company website is not included in letterhead footer, please add it here]